



38th Annual meeting of the European Teratology Society
(September 05 – 08 2010, Barcelona, Spain)

APPLICATION FOR SPONSORSHIP / EXHIBITION

General Sponsorship

€ _____ .00 (excl. TAX)

Extended Event Sponsoring

DURING THE CONGRESS

COFFEE BREAKS

€ 2,000 per break plus VAT

- ☉ Coffee will be served during breaks on each day of Congress sessions.
- ☉ Sponsor's logo on Congress website.
- ☉ Sponsor may provide branded napkins.
- ☉ Acknowledgement in Sponsors' List in the Final Program.

LUNCH

Price each day € 4,500 plus VAT
(shared sponsorship possible)

Lunch will be served during breaks. A light buffet lunch will be served to participants.

- ☉ Invitations will be printed bearing the sponsor's logo.
- ☉ Sponsor may provide Menus and/or Napkins with the company name and logo.
- ☉ A sign will be placed at the entrance to the hall.
- ☉ Sponsor's logo on Congress website.
- ☉ Acknowledgement in the Sponsors' List in the Final Program.

THE EVENINGS

WELCOME RECEPTION

(sole sponsorship) € 5,000 plus VAT

Shared sponsorship € 2,500 plus VAT

- ☉ The Opening social event of the Congress will take place in a relaxed atmosphere. All Congress participants are invited and will have the opportunity to greet old friends and make new ones.
- ☉ Sponsor representatives will have the opportunity to address the participants.
- ☉ Sponsor's name and logo to be printed on special invitations.
- ☉ Sponsor's logo on Congress website.
- ☉ Acknowledgement in the Sponsors' List in the Final Program.



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CONGRESS DINNER

(sole sponsorship) € 15,000 plus VAT

(shared sponsorship) € 3,500 plus VAT

- ☉ Sponsor representatives will have the opportunity to address the participants.
- ☉ Sponsor's name and logo to be printed on special invitations.
- ☉ Sponsor's logo on Congress website.
- ☉ Acknowledgement in the Sponsors' List in the Final Program.

SATELLITE MEETINGS

During Congress Breaks ½ hour € 3,000.00 plus VAT

During Congress Breaks ¾ hour € 5,000.00 plus VAT

INTERNET SERVICE POINT € 1,000 plus VAT

There will be an Internet Service Point equipped with workstation where attendees may check e-mails. Your company's logo will be prominently displayed. Sponsorship includes: workstations, furniture, space, Internet set-up, Internet connection and technical support.

- ☉ Opportunity to display company logo on screen saver.
- ☉ Opportunity to display company logo on screen background.
- ☉ Opportunity to distribute mouse pads and related promotional gifts from the Internet Point.
- ☉ Logo on congress website.
- ☉ Acknowledgement in the Sponsors' list in the Final Program.
- ☉ Information regarding this service will be included in all future announcements.

Congress activities, such as

NAME TAGS € 500.00 plus VAT

- ☉ The name tag will bear the Sponsor's logo at the backside.
- ☉ Sponsor's logo on Congress website.
- ☉ Acknowledgement in the Sponsors' List in the Final Program.

CONGRESS BAGS € 1,000 plus VAT+ Provided-in-kind

Sponsor will provide the participants' Congress bags.

- ☉ The bag will bear the Sponsor's logo and the Congress logo.
- ☉ Sponsor's brochure to be inserted in Congress Bags
- ☉ Sponsor's logo on Congress website.
- ☉ Acknowledgement in the Sponsors' List in the Final Program.



LANYARDS

€ 500 plus VAT+ Provided-in-kind

- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

NOTEPADS AND PENS

€ 500 plus VAT + Provided-in-kind

Sponsor will provide funding for the participants' notepads and pens.

- Ⓢ The notepads and pens will bear the sponsor's name/company logo and will be
- Ⓢ distributed in the participant's Congress bags.
- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

POSTER BOARDS

€ 500 plus VAT

- Ⓢ Sponsor's logo on each Poster board
- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

REGISTRATION AREA

€ 500 plus VAT

- Ⓢ Sponsor's logo and acknowledgement on Registration area.
- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

Advertising Sponsorship opportunities

Advertisements are available in the following Congress publications:

Type	Back Page	Inside Front	Inside Back	Inside Page
2nd announcement	€ 1,200	€ 1,000	€ 1,000	€ 800
Final Program	€ 3,000	€ 2,000	€ 2,000	€ 1,200

2nd announcement (Sole Sponsorship) € 5,000

Exclusive advertisement on the back cover of this pocket size, useful Congress overview.

- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

2nd announcement advertisement € 1,200, € 1,000, € 800

- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

FINAL PROGRAM € 3,000, € 2,000, € 1,200

The Final Program will be distributed to all registered participants in the



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participants' bags and will contain the timetable, information about the scientific program and other useful information.

- Logo with Hyperlink on the Congress website
- Acknowledgment on Sponsors' list in the Final Program

APPLICATION FOR SPONSORSHIP / EXHIBITION

Application for sponsorship can be made in writing with the enclosed booking enquiry form to:
ETS 2010

Solution office e.K.

Bergstr. 2

29646 Bispingen

Germany

Tel: +49 5194 974490

Fax: +49 5194 974494

Email: congress@solution-office.de

Once a Booking Form is received an invoice will be sent to you.

TERMS OF PAYMENT

All invoices are payable within 28 days net.

All payments must be received by 1st September 2010

Exhibitors who have not paid in full by 1st September 2010 will not be permitted to set up their exhibitor stand and will not be mentioned in the 8th. Annual Meeting of the ESTP Literatur.

Similarly, any promotional marketing item for which payment has not been received in full by 1st September 2010 will not be included in the delegate bags.

PAYMENT METHODS

Payment by Bank Transfer

Please make bank transfers payable to:

Kay Groothoff

ETS 2010

Bank Account: Hamburger Sparkasse AG, Postfach, 20454 Hamburg, Germany

Bank Code: 200 505 50

Swift No: HASPDEHHXXX

Account Number: 1056 759 531

IBAN CODE: DE71 2005 0550 1056 759 531

Bank charges are the responsibility of the payee.

CANCELLATION/REDUCTION POLICY

Notification of any cancellation must be made in writing and received on or before following dates:

The organizers shall retain:

- 10% of the agreed package amount if the cancellation/reduction is made on or before May 18, 2010, inclusive
- 50% of the agreed package amount if the cancellation/reduction is made between May 18, 2010 and July 20, 2010, inclusive
- 100% of the agreed package amount if the cancellation/reduction is made after July 20, 2010



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company name:	
department:	
contact person:	
address: street /no.:	
postal code / city:	
phone:	
fax:	
e-mail:	@
I have read and understood	the terms and conditions of the 38 th . Annual Meeting of the ETS
date:	signature: stamp:

We agree that we provide the ETS with an approved company logo and we send it by e-mail to congress@solution-office.de.

If you have any further questions or concerns, please contact us. We will be pleased to help you. We are looking forward to the next successful congress together with you and welcome you in "Budapest" in 2010!

**Solution-office e.K.
Bergstr. 2
D-29646 Bispingen
Tel.: +49-5194-974490
Fax: +49-5194-974494
e-mail: congress@solution-office.de**



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EXHIBITION

Dear Madam, Dear Sir,

We provide for you as exhibitor spaces starting from 6 m² up to 20 m² (if you need more space, please contact our team!). The price per m² is € 330,00 plus VAT (space only). Booth equipment can be ordered at direct costs. An order form will be sent to you later.

The rent for the booth includes:

- Complimentary registration for one company delegate including refreshments and lunch and full session attendance.
- Two reduced registrations (€ 250,00) including refreshments and lunch and full session attendance.
- The costs for clean-up
- Security services during night time

If you are interested in taking part in the congress 2010 we would ask you to sign this form.

Please order your booth using the following form:

3m x 2m	3m x 3m	3m x 4m	4m x 4m	4m x 5m

company name:			
department:			
contact person:			
street /no.:			
postal code / city:			
phone:			
fax:			
e-mail:	@		
date:	signature:	stamp:	

I have read and understood the terms and conditions of the 38th. Annual Meeting of the ETS
We agree that we provide the ETS with an approved company logo and we send it by e-mail to congress@solution-office.de.

Please indicate if your space must be located adjacent to or opposite the following companies, or if special configuration is needed

Please sign this form and return by fax to Solution office e.K. Fax: +49-5194-974494

If you have any further questions or concerns, please contact us. We will be pleased to help you. We are looking forward to the next successful congress together with you and welcome you in „Barcelona“ in 2010!

**Solution office e.K.
Bergstraße 2
D-29646 Bispingen**

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Fax: +49-5194-974494
e-mail: congress@solution-office.de**