



APPLICATION FOR SPONSORSHIP

General Sponsorship € _____ .00 (excl. tax)

- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.
- Ⓢ Possibility to set up a roll-up banner in the conference area

Education Course Sponsorship € _____ .00 (excl. tax)

- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.
- Ⓢ Acknowledgement in the title of the Education Course

Individual Symposia Sponsorship € _____ .00 (excl. tax)

Symposia taking place at the ETS meeting, Berlin include:

- Infectious diseases during pregnancy
 - Microbiome - during pregnancy and infancy
 - Ocular Teratogens: New visions on old dangers
 - Endocrine disruption: Focus on the Thyroid
- Ⓢ Sponsor's logo on Congress website.
 - Ⓢ Acknowledgement in the Sponsors' List in the Final Program.
 - Ⓢ Acknowledgement in the title of the Symposia

Congress activities, such as

NAME TAGS € 500.00 plus VAT

- Ⓢ The name tag will bear the Sponsor's logo at the backside.
- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

INTERNET SERVICE POINT € 1,000 plus VAT

There will be an Internet Service Point equipped with workstation where attendees may check e-mails. Your company's logo will be prominently displayed. Sponsorship includes: workstations, furniture, space, Internet set-up, Internet connection and technical support.

- Ⓢ Opportunity to display company logo on screen saver.
- Ⓢ Opportunity to display company logo on screen background.
- Ⓢ Opportunity to distribute mouse pads and related promotional gifts from the Internet Point.
- Ⓢ Logo on congress website.
- Ⓢ Acknowledgement in the Sponsors' list in the Final Program.
- Ⓢ Information regarding this service will be included in all future announcements.



CONGRESS BAGS € 1,000 plus VAT+ Provided-in-kind

Sponsor will provide the participants' Congress bags.

- Ⓢ The bag will bear the Sponsor's logo and the Congress logo.
- Ⓢ Sponsor's brochure to be inserted in Congress Bags
- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

LANYARDS € 700.00 plus VAT+ Provided-in-kind

- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

NOTEPADS AND PENS € 700.00 plus VAT + Provided-in-kind

Sponsor will provide funding for the participants' notepads and pens.

- Ⓢ The notepads and pens will bear the sponsor's name/company logo and will be.
- Ⓢ distributed in the participant's Congress bags.
- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

POSTER BOARDS € 500.00 plus VAT

- Ⓢ Sponsor's logo on each Poster board
- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

REGISTRATION AREA € 900.00 plus VAT

- Ⓢ Sponsor's logo and acknowledgement on Registration area.
- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

Extended Event Sponsoring

During the Congress

COFFEE BREAKS € 1,500 per break plus VAT

Coffee will be served during breaks on each day of Congress sessions.

- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Sponsor may provide branded napkins.
- Ⓢ Acknowledgement in Sponsors' List in the Final Program.



LUNCH € 3,500 plus VAT (Price each day)
(shared sponsorship possible)

Lunch will be served during breaks. A light buffet lunch will be served to participants.

- Ⓢ Invitations will be printed bearing the sponsor's logo.
- Ⓢ Sponsor may provide Menus and/or Napkins with the company name and logo.
- Ⓢ A sign will be placed at the entrance to the hall.
- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

THE EVENINGS

WELCOME RECEPTION € 5,000 plus VAT (sole sponsorship)

€ 2,500 plus VAT Shared sponsorship

- Ⓢ The opening social event of the Congress will take place in a relaxed atmosphere. All Congress participants are invited and will have the opportunity to greet old friends and make new ones.
- Ⓢ Sponsor representatives will have the opportunity to address the participants.
- Ⓢ Sponsor's name and logo to be printed on special invitations.
- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

CONGRESS DINNER € 15,000 plus VAT (sole sponsorship)

€ 3,500 plus VAT (shared sponsorship)

- Ⓢ Sponsor representatives will have the opportunity to address the participants.
- Ⓢ Sponsor's name and logo to be printed on special invitations.
- Ⓢ Sponsor's logo on Congress website.
- Ⓢ Acknowledgement in the Sponsors' List in the Final Program.

Satellite Meetings

During Congress Breaks € 3,000 plus VAT ½ hour

During Congress Breaks € 5,000 plus VAT ¾ hour

Extended sponsoring / Internet

There are currently the following opportunities available:

1. Registration page with changing advertising banners

It takes about 3 minutes to fill in the form. In this time the alternate banners will be seen. Your banner appears for about 10-15 sec per visitor.

Price per banner** € 300.00 plus VAT

**Banner size: 468 x 60 pixel ("Full Banner")



2. Poster registration page with changing advertising banners

It takes some time to fill in the form. In this time the alternate banners will be watched. Your banner appears for about 10-15 sec

Price per banner € 300.00 plus VAT**

**Banner size: 468 x 60 pixel ("Full Banner")

3. Congress program

Banner on the top of the page. Preliminary program available in April 2018

Price per banner € 500.00 plus VAT**

**Banner size: 468 x 60 pixel ("Full Banner")

Banner on the top of the page. Updated program available in May 2018

Price per banner € 500.00 plus VAT**

**Banner size: 468 x 60 pixel ("Full Banner")

Banner on the top of the page. Final program available in August 2018

Price per banner € 500.00 plus VAT**

**Banner size: 468 x 60 pixel ("Full Banner")

4. Advertising links on flyer download page

Advertising banners may be placed on the flyer download page, with a link to your homepage. Your link will be displayed until the end of the congress.

Price per banner € 800.00 plus VAT**

**Banner size: 468 x 60 pixel ("Full Banner")

5. Useful Links / Sponsored Links

Price for each link € 1,000.00 p.a. plus VAT

EXHIBITION

We provide you with exhibitor spaces starting from 6 m2 up to 20 m2 (if you need more space, please contact our team!). The price per m2 is €330.00 plus 19 % VAT (space only). Booth equipment can be ordered and costed separately. An order form will be sent to you later.

The rent for the exhibition space includes:

- ⊗ Complimentary registration for one company delegate including:
 - refreshments and lunch and
 - full scientific session attendance
- ⊗ Two reduced registrations (€ 250.00) including:
 - refreshments and lunch and
 - full scientific session attendance
- ⊗ The costs for clean-up

If you have any further questions or concerns, please contact us. We will be pleased to help you. We are looking forward to the next successful congress together with you and welcome you to Berlin in 2018!

Solution office e.K.
Bergstraße 2
D-29646 Bispingen

Tel.: +49-5194-974490
Fax: +49-5194-974494
e-mail: congress@solution-office.de



APPLICATION FOR SPONSORSHIP / EXHIBITION

Application for sponsorship can be made in writing with the enclosed booking enquiry form to:

ETS 2018
Solution office e.K.
Bergstr. 2
29646 Bispingen
Germany

Tel: +49 5194 974490
Fax: +49 5194 974494
Email: julia.robker@solution-office.de

Once a booking form is received an invoice will be sent to you.

TERMS OF PAYMENT

All invoices are payable within 28 days net.

All payments must be received by 17th August 2018.

Exhibitors who have not paid in full by 17th August 2018 will not be permitted to set up their exhibitor stand and will not be mentioned in the literature. Similarly, any promotional marketing item for which payment has not been received in full by the 17th August 2018 will not be included in the delegate bags.

PAYMENT METHODS

Payment by bank transfer. Please make bank transfers payable to:

Kay Groothoff
ETS 2018

Bank Account: Hamburger Sparkasse AG, Postfach, 20454 Hamburg, Germany

Bank Code: 200 505 50

Swift No: HASPDEHHXXX

Account Number: 1056 759 531

IBAN CODE: DE71200505501056759531

Bank charges are the responsibility of the payee.

Please note that if you want to pay by credit card, we will charge additionally 4% of the sponsorship amount to cover the credit card fees.

CANCELLATION/REDUCTION POLICY

Notification of any cancellation must be made in writing and received on or before following dates:

The organizers shall retain:

- 10% of the agreed package amount if the cancellation/reduction is made on or before May 18, 2018, inclusive
- 50% of the agreed package amount if the cancellation/reduction is made between May 18, 2018 and July 20, 2018, inclusive
- 100% of the agreed package amount if the cancellation/reduction is made after July 20, 2018



APPLICATION FORM for Sponsors

company name:	
department:	
contact person:	
address: street /no.:	
postal code / city:	
phone:	
fax:	
e-mail:	
I have read and understood	the terms and conditions of the 44th Annual Meeting of the ETS.
date:	signature: stamp:

APPLICATION FORM for Exhibitors

3m x 2m	3m x 3m	3m x 4m	4m x 4m	4m x 5m

company name:	
department:	
contact person:	
Address: street /no.:	
postal code / city:	
phone:	
fax:	
e-mail:	
I have read and understood	the terms and conditions of the 44th Annual Meeting of the ETS.
date:	signature: stamp:



*46th Annual Meeting of the European Teratology Society
(10th – 13th September 2018, Berlin, Germany)*

Please indicate if your space must be located adjacent to or opposite the following companies, or if special configuration is needed.

We agree that we provide the ETS with an approved company logo and we send it by e-mail to julia.robker@solution-office.de.

If you have any further questions or concerns, please contact us. We will be pleased to help you. We are looking forward to the next successful congress together with you and welcome you to Berlin in 2018!

**Solution-office e.K.
Bergstr. 2
D-29646 Bispingen
Germany**

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e-mail: julia.robker@solution-office.de**